

## Nevada HOSA Board of Trustees Meeting July 30, 2019 3 p.m.

Virtual Meeting

Join Online: vo.teamtri.com/xner

Join by Phone: 415.762.9988, Access Code 517-889-979

Nevada HOSA Existing Strategic Priorities:

- Quality Experiences
- Membership Development
- Corporate Partnerships & Sponsorships
- I. Call to Order Jeanine Hearn
  The meeting was called to order by Board Chair Jeanine Serusa at 3:03pm
- II. Roll Call Michelle Urrutia
  Roll call indicated that the following members of the Board of Trustees were present:
  Jeanine Serusa, Board Chair

Dr. Gillian Barclay

John Turri

Jennifer Fisk, NACTE VP Health Science & Public Safety

Michelle Urrutia, Secretary/Treasurer

Sandra Ayers

Randi Hunewill, NV DOE CTSO liaison

Roll call indicated that the following Nevada HOSA Staff were present:

Mike Oechsner, Executive Director Shelly Kinnunen, Associate Director

III. Approval of Minutes of March 16, 2019

Michelle Urrutia

Discussion None

Decision

Michelle Urrutia motioned to approve the minutes, Mike seconded, none opposed, motion passed

- IV. Updates:
  - a. Nevada Department of Education Update

Randi Hunewill

- i. Today is the first day of new teacher training with 26 new teachers from around the state.
- ii. State funding was cut, federal funding was approved, it was approved that Perkins funds are now allowed to be used for CTSOs
- iii. Governor gave all state agencies 3% raise



- iv. Several new programs are being started 3 new health science teachers (Beatty, Reed HS)
- b. State Officer Update

Samuelle Beltejar

- i. Samuelle is not available to attend the meeting
- c. Management Update

Mike Oechsner

- i. Management Dashboard that was emailed:
  - 1. Overall NV HOSA is in a great place for association health.
  - 2. Financial status is a real concern and is in the yellow. \$40,000 from the DOE has been substantially reduced and we will discuss later in the meeting.
  - 3. \$278,000 operating budget, will be within \$5,000 of being in the red or black
  - 4. State officer team is doing awesome at ILC there were no state meetings but the officer team made a concentrated effort to be out and about to support all of those at the conference.
  - 5. Excited about the fall conference in December
  - 6. 9.7% membership increase
  - 7. Finance numbers are from May 30 and year end has not been closed out yet
- d. Finance Update

Mike Oechsner

- i. Budget to Actual
- ii. Funding Updates State funding sources were lumped together and given to school districts to use. Funding NV HOSA received from the DOE was part of that.
  - 1. Curriculum Fee Recommendation moving from \$7 to \$12 for state dues
  - 2. SLC Registration Recommendation registration fee going to \$105
  - 3. State Officer ILC Participation will not fund officers to go to ILC, fully, will cap the amount we can cover
  - 4. Future of WLA Participation may not approve WLA officer participation for 2020
  - 5. Dr. Ryan at TMCC is advocating that our rental fee at TMCC be waved for SLC. That would save \$2,500.00.
- iii. Approval of 2019-20 Budget v1
  - 1. Discussion
    - a. Jennifer most CCSD schools have already put in student dues to their school at the end of last school year.
    - b. Randi agrees with Jennifer. Can we keep it \$7 state dues through October 15 and change to \$12 state dues after October 15.
    - c. Mike on October 15 we had half of our membership on October 15 so that would only get us a \$5,000 increase.
  - 2. Decision
    - Keep curriculum fee as \$7 for state until October 15. After October 15 will increase to \$12 for the state fee, if it is possible for National HOSA.
    - b. Adjust SLC registration fee to \$110.
    - c. Michelle motioned to change curriculum fee to \$12 after October 15, Jennifer Fisk seconded.
    - d. 5 approved, 1 abstained (Randi)
    - e. Motion passed



- f. Michelle motioned to approve the budget with amendments, Dr. Barclay seconded, no discussion, none opposed, budget approved with amendments
- V. 2019-20 Management Team Operating Agreement Mike Oechsner Discussion
  - a. The only operating agreement that matters is the one that does not say "Sub Grant" in the title. There will be an amendment to the agreement once the state has made their decision.
  - b. Association manager expenses went down through the years (Mike and Shelly), has gone down due to only one fall rally and not three. Finance items (management & services subscription) did each go up 10%. Subscription packages went up and down. State conference had adjustment to staff team cost and the grand total is \$83,965.
  - c. Randi brought up several areas of the agreement for revision.
  - Decision
    d. Jennifer motioned to approved the operating agreement with amendments, Michelle seconded, none opposed, Mike abstained, motion passed
- VI. Fall Board Training/Meeting Jeanine Serusa
  - a. Shelly will send a survey out to choose an appropriate date. Weekday or weekend?
- VII. New Business
  - a. Fall Conference
    - i. Dates will be December 1 and 2 in Las Vegas. We will have an evening keynote on December 1 with sessions starting the following morning at 8:00am. Our goal is to provide an educational experience for the students so sessions can include career advice, college prep, anything leadership focused, and so on.
    - ii. We will need to fill 16 slots, 4 slots per hour, 4 hours.
- VIII. Adjournment

  Meeting adjourned at 4:11pm

Jeanine Serusa