

## Nevada HOSA Board of Trustees Meeting June 7, 2021 Minutes

### **Call to Order:**

The meeting was called to order at 3:04 by Board of Trustees Chair Pro Tem Jennifer Fisk.

### **Roll Call:**

Roll Call indicated the following members were present:

Mike Oechsner, Executive Director  
Ernesto Beltejar, State President  
Suvrajyoti Rout, State Secretary  
Jennifer Fisk, Board Member  
Frank Messina, NACTE Representative  
Sara DePaoli, Industry Representative  
Randi Hunewill, NDE CTSO Liaison  
Sandy Ayers, Advisor Representative  
Dustin Hopfe, Industry Representative  
Jeanine Serusa, Chair

### **Approval of Minutes of November 7, 2020:**

#### Decision:

Randi Hunewill moved and it was seconded to approve the November 7, 2020 minutes as presented. The motion was adopted unanimously.

### **Approval of New Board Members:**

#### Discussion:

Nevada HOSA has two candidates for the Board of Trustees and resumes of both have been shared with board members.

Randi shared that Summer Stevens is a CTE and CTSO Advocate at the high level in a district, bringing an administrative background from a rural district. Her daughter was a HOSA member.

Randi shared that she also nominated Braiden Green. Braiden has previously served and is a key volunteer for our organization every year. It will help us strengthen our community college presence as well.

Decision:

Mike Oechsner moved and it was seconded to approve Summer Stephens as a new board member. The motion was adopted unanimously.

Mike Oechsner moved and it was seconded to approve Braiden Green as a new board member. The motion was adopted unanimously.

**State Officer Update:**

Discussion:

Suvrajoyti Rout, State Secretary, and Ernesto Beltejar, State President, shared the State Officer Update. The team has been working on their getting started projects and getting ready to begin the year.

They anticipate a very strong presence in social media, continuing with virtual experiences, and they are preparing for the virtual International Leadership Conference. They are very hopeful for the anticipation that this year will be primarily in person.

**Nevada Department of Education Update:**

Discussion:

Randi Hunewill, Education Program Supervisor, shared the Nevada Department of Education Update. The legislature concluded the budget without adding any CTSO funding, and without removing the disabling language. The positive news is that Craig Statucki in the Director role continues to be very supportive of the needs for CTSOs and uses as much federal funding as possible to support CTSOs. She said the concentration of grant dollars that districts are using for CTSOs coming in the next year is a strong indicator.

On behalf of the Department of Education, Randi shared that the expectation is that beginning this fall, all CTSO experiences for students will be in person. Districts who choose not to participate should not hold up in person events. This follows CDC, Governor, and NDE guidance.

Programs of Study are being enhanced. There should not be anything that goes away, just things that modernize and change. She is also working on licensure and requirements. You no longer have to be a Certified Athletic Trainer to teach Sports Medicine – there are alternative licenses and routes.

The state budget did receive \$1 Million in enhanced funding that will expand support to the local districts.

Sports Medicine is one of the first Programs of Study that is being revised. She is glad that she has local partners participating to represent industry – and Sara DePaoli is the leader of that committee.

Sara DePaoli is working on kits designed by the Perry Initiative – they are focused on engineering and use in the classroom. They have lesson plans and hands on materials – ready to use in the classroom. Each kit has six different learning experiences – one example is “Get a Grip” and designed to support repairing trigger finger. They delivered nearly 100 kits to schools this year.

Randi is also offering BLS instructor training through REMSA. If anyone knows anyone who may be interested – please send them to Randi.

The Department of Education is nearly ready to launch externships for teachers. It is funded and supported by the Governor’s Office.

### **Management Update:**

#### Discussion:

Mike Oechsner, Executive Director, shared the management update. Even during what has been one of the most difficult experiences many of us have had with the COVID-19 Pandemic, Nevada HOSA has never slowed down or paused, and opportunities for our members have been countless over the last year. Mike shared that he is very proud of the work done by the state officers, volunteers and partners, and staff to navigate.

During the 2020-21 school year, the weekly workshops have been highly successful. Student engagement in our virtual conference this year far exceeded previous years. Nevada HOSA set the stage by leading competitions and still having a skill component in all competitions.

We are very proud to have honored Randi Hunewill for Lifetime Achievement in Nevada HOSA, and it was powerful to see several people who were able to surprise her for this celebration.

Membership and participation for the year (except ILC) have been down about 50%. This is a consistent trend in Nevada with other CTSOs. We anticipate the upcoming year will be a recover year and that we will not be back at the same level as before until the 2022-23 school year.

### **Finance Update:**

#### Discussion:

Mike Oechsner shared the 2020-21 financials through April 30. As has been anticipated for the entire year, we do expect to operate with a small deficit this fiscal year. Thank you to the extra work of Randi Hunewill and Craig Statucki, additional funding for CTSOs became available and we have already requested those funds – which will shrink the gap. It was also noted that TEAMTRI returned (cash) \$2,690 to Nevada HOSA for travel that did not take place as covered in the all inclusive agreement. This included SLC and ILC. We anticipate the gap at the end of the year to be very small.

As of April 30, 2021, the financial statements reflected the following:

Total Revenue:	\$85,859
Total Expenses:	\$92,473
Checking Balance:	\$43,076
Accounts Receivable:	\$34,188
Accounts Payable:	\$3,897

All spending has been frozen or nearly frozen in the current year due to most experiences taking place virtually.

### **Operations Update:**

#### Discussion:

Mike Oechsner shared that the management team is requesting that we begin the new fiscal year on an extension of the 2020-21 operating budget and operating agreement. The management team is working to identify the complete cash flow and financial plan to offer an agreement that will best benefit and protect Nevada HOSA.

The proposed agreement will again contain a COVID-19 clause allowing us to revisit anything necessary to accommodate changes in the year to come. He asked that the Board Officers be allowed to make necessary decisions between now and the next meeting if needed.

Decision:

Jennifer Fisk moved and it was seconded to begin the 2021-22 fiscal year on a 45-day extension of the 2020-21 operating budget and management agreement. The motion was adopted unanimously. Mike Oechsner abstained from voting.

**Temporary Extension of Term Limits:**

Discussion:

Mike Oechsner shared that just prior to the beginning of the pandemic, Nevada HOSA was moving forward in a solid and strategic path towards future growth and continued expansion and development. The arrival, and extended timing, of the COVID-19 Pandemic, really put a pause on our ability to act on ideas and dreams. He shared that his personal opinion is that it would be great for us to allow board members to potentially serve an additional year so that they can be part of the rebuilding and new planning.

Mike Oechsner shared that the following board members are reaching their term limits at this time: Dustin Hopfe, Catherine Prato, and Michelle Urrutia. Our bylaws indicate that terms begin and end with the meeting held in conjunction with the state leadership conference, and technically, because we have not held that meeting, we have not reached the limits for any board members. It was proposed that for Dustin Hopfe, Catherine Prato, Jeanine Hearn, and Michelle Urrutia be allowed to extend their service for one additional year if they are interested in doing so.

Decision:

Randi Hunewill moved and it was seconded to allow Dustin Hopfe, Catherine Prato, and Michelle Urrutia to continue their service for one additional year if they would like to do so. The motion was adopted unanimously.

**Election of 2021-22 Board Officers:**

Discussion:

The officers to be elected for 2021-22 are Chair, Vice Chair, and Secretary/Treasurer. Mike noted that even though Michelle Urrutia is not with us today, she is interested in continuing her service as a board officer.

Decision:

The following nominations were made for board officers:

Chair: Jennifer Fisk

Vice Chair: Dustin Hopfe

Secretary/Treasurer: Michelle Urrutia

Mike Oechsner moved and it was seconded to approve the slate as nominated. The motion was adopted unanimously.

**Next Meeting:**

Discussion:

The Board discussed when to hold the next meeting and whether to meet virtually or in person. The next meeting to approve a contract and budget will be virtual and we will hold a poll. Next week, Mike will send a poll about our fall meeting – and Sunday is an option.

**Adjournment:**

The meeting was adjourned at 3:48 p.m. by Chair Jeanine Serusa.