

Nevada HOSA Board of Trustees Meeting
June 8, 2017
3 p.m.

Minutes

Call to Order:

The meeting was called to order by Board of Trustees Chair Hilary Kohntopp at 3:08 p.m.

Roll Call:

Roll Call indicated that the following members of the Board of Trustees were present:

Hilary Kohntopp, Chair
Brenda Alapa, Secretary/Treasurer
Randi Hunewill, NDE CTSO Liaison
Emily Carter, State President
Leah Yim, State Secretary
Mike Oechsner, Executive Director
Michelle Urrutia
Lola Shipp
John Turri
Marcia Turner
Dustin Hopfe

The following guests were in attendance:

Frank Sakelarios, Past Chair
Shelly Kinnunen, Past NACTE Division Vice President

Approval of March 18, 2017 Minutes

Discussion:

Randi Hunewill noted that on page 3, there was a statement "she" that should be corrected to be "they".

Decision:

Brenda Alapa moved and it was seconded to adopt the minutes as corrected. The motion was adopted unanimously.

Approval of State Officer Representatives and NACTE Health Science Representative:

Decision:

Michelle Urrutia moved and it was seconded to approve Emily Carter and Leah Yim as the new state officer representatives on the Board of Trustees. The motion was adopted unanimously.

Brenda Alapa moved and it was seconded to approve Maggie Cox, NACTE Health Science Vice President, as the new board member representing NACTE Health Science. The motion was adopted unanimously.

State Officer Update:

Emily Carter and Leah Yim worked together to share the State Officer Update. The team was excited to share that they raised over \$500 raised for NAMI at SLC.

Nevada HOSA had a national officer at SLC which was great. He participated in general sessions and symposiums.

Emily shared about the newly elected team.

The team just recently completed training joint with FCCLA and FBLA. They learned about their personality styles and voices, built their program of work, and established goals for the year.

The team developed their program of work – partnerships, chapter visits, sister chapters, and middle school expansion are their key goals for the year.

They hope to include a substantial number of chapter visits this year – and now that we have regional variety with our officer team, they anticipate being able to better serve the underserved areas.

They are also hoping to establish a sister chapter program. They would like to see each chapter partner with a sister chapter and have ongoing partnerships and competitions with each other.

Each state officer is planning to work to activate a middle level chapter (the middle school that feeds their own high school). The Board discussed whether or not to target magnet schools versus traditional schools.

The team has volunteered to be part of leading a workshop at ILC in partnership with other state officers from other states. They have been working to prepare that.

Nevada Department of Education Update:

Discussion:

Randi Hunewill, Nevada Department of Education CTSO Liaison, shared the Nevada Department of Education Update.

NDE is thankful for the support received by the legislature and the governor. CTE will see a funding increase of \$2 Million. The funding for CTSOs was approved. The final budget has not been released.

There is one new program coming on board this year – community health science. She anticipates that this will serve the rural areas very strongly.

NDE will be auditing the CTSOs in August/September. HOSA has never been audited before.

Management Update:

Discussion:

Mike Oechsner and Aden Ramirez shared the management team update. Nevada HOSA is in a very strong position – the association is healthy, the state officer team is thriving with an expanded training program, our communication is strong, and our events are succeeding. We have the strongest and broadest board we have ever had!

Our membership continues to grow as does our level of participation at conferences and events.

Finance Update:

Discussion:

Mike Oechsner shared the financial update. As of May 31, 2017, total revenue is \$190,405 and total expenses are \$188,401. Net income is \$2,004.

As of May 31, 2017, there is \$143,735 in checking, \$9,048 in Accounts Receivable, and \$89,556 in Accounts Payable. Nevada HOSA's current total equity (reserve) is \$63,400. We are still working to achieve a six-month reserve.

The management team presented the proposed budget for 2017-18, which includes the \$40,000 in funding from the Nevada Department of Education.

Decision:

Michelle Urrutia moved and it was seconded to approve the budget as presented. The motion was adopted unanimously. Randi Hunewill abstained from voting.

Middle Level HOSA:

Discussion:

Luetta Mann, Mike Oechsner, and Aden Ramirez are recommending that we offer all of the Health Science Events, Health Career Display, and Healthy Lifestyle for middle level this year. Healthy Lifestyle would take place on Monday at the State Leadership Conference and Health Career Display for middle level would take place on Tuesday.

Brenda Alapa asked where a packet to share with middle level could be found. The link for that packet is here:

<http://www.hosa.org/sites/default/files/middleschooladv5%20%281%29.pdf>

Award Sponsorship:

Discussion:

Randi Hunewill, Frank Sakelarios, and Mike Oechsner are the only board members who found award sponsors this year – with Randi finding the most. Hilary reminded board members that the goal is for each board member to recruit two sponsors. The form was distributed again.

Upcoming Bylaw Amendments:

Discussion:

Mike Oechsner shared that we will have Bylaw Amendments to approve at our next meeting. The proposal will be distributed in August. The updates include removing the Director of Career Readiness, Education Options, and Adult Learning from the Board of Trustees at her request, updating the title for the NDE CTSO Liaison, adding a conflict of interest statement, and allowing the Past Chair to serve an additional year on the board if they serve as chair during their last year of their term limit.

TeamTRI Operating Agreement:

Discussion:

The proposed TeamTRI Operating Agreement for 2017-18 was presented and reviewed by the Board of Trustees. It was noted that the two most substantial changes were the adjustments in officer coaching from Basecamp to Alpine level and the addition of judge recruitment to the agreement.

Decision:

Brenda Alapa moved and it was seconded to approve the TeamTRI 2017-18 Operating Agreement. The motion was adopted unanimously. Mike Oechsner and Randi Hunewill abstained from voting.

Next Meeting:

The next meeting will be Sunday, November 5, 2017 in Reno. Lunch will be provided.

Adjournment:

The meeting was adjourned at 4:48 p.m.