

**Nevada HOSA Board of Trustees Meeting**  
**March 18, 2017**  
**3 p.m.**

Minutes

**Call to Order:**

The meeting was called to order at 3:08 p.m. by Board of Trustees Chair Frank Sakelarios.

**Roll Call:**

Roll Call indicated that the following members of the Board of Trustees were present:

Frank Sakelarios, Chair  
Andrea Holman, Vice Chair  
Hilary Kohntopp, Secretary/Treasurer  
Henry Liang, HOSA State President  
Carl Montemayor, HOSA State Secretary  
Randi Hunewill, NDE CTSO Liaison – HOSA  
Mike Oechsner, Executive Director  
Brenda Alapa, Trustee  
Brandie Green, Trustee  
Dustin Hopfe, Trustee  
Michelle Urrutia, Incoming Board Member  
Jeanine Hearn, Incoming Board Member  
Lola Shipp, Incoming Board Member

**SLC Updates:**

Luetta Mann, Competition Manager introduced the competitive events team and said hello.

**Approval of Minutes of November 20, 2016:**

Discussion:

Brenda Alapa asked for clarity on the ILC drop policy. It was clarified that the end result was a \$190 fine and no impact on future competition. The minutes will be updated to reflect that.

Decision:

Andrea Holman moved and it was seconded to approve the minutes as presented. The motion was adopted unanimously.

**Approval of New Board Members:**

Discussion:

The following candidates have been nominated to join the Board of Trustees:

- a. Catherine Prato
- b. Jeanine Hearn
- c. John Turri
- d. Lola Shipp
- e. Marcia Turner
- f. Michelle Urrutia

Randi Hunewill, Frank Sakelarios, and Mike Oechsner shared a brief overview of the board nominees that she referred.

Decision:

Mike Oechsner moved and it was seconded to approve all six of the new board candidates. The motion was adopted unanimously.

**State Officer Update:**

Discussion:

Henry Liang shared the state officer update. Since the last board meeting, they have completed seven chapter visits. Randi Hunewill shared her appreciation for Battle Mountain getting attention.

The officer team has been working to recruit Hyde Park and Tarkanian Middle School, both in Clark County. Neither have activated yet, but both are still being encouraged. Randi asked that we be sure to include Lola Shipp in any conversations about chapter visits in Clark County.

Henry shared that they have been active with blog posts, officer council calls, and social media. The state officers should remind advisors as well as presidents the week of council calls.

Two state officers participated in the legislative day and completed four successful appointments.

**Nevada Department of Education Update:**

Discussion:

Randi Hunewill shared the Nevada Department of Education Update. There is a new Director, Kristine Nelson, and Randi's role has changed – she is now the Assistant Director. The title for EPPs in all CTSOs will be NDE CTSO Liaison moving forward.

The office has made an official decision at this time that they will not be adding any additional CTSOs. The primary background behind that is that the funding levels are limited. The team is currently working on revised performance standards. She anticipates that there will be more flexibility for NDE CTSO Liaisons, specifically related to governance and attendance.

Randi has been working with Michael Breunstein, an attorney who is consulted for federal and education funding, and use of Perkins.

Grant funding this year was expanded in relation to uniform costs. Uniforms are now allowed to be purchased every year.

Perkins law has not been revised in quite a while. It has just been re-authorized. One of the highlights of the conversations taking place right now is allowable uses for middle school CTE programs.

The State Superintendent has introduced four new types of diplomas, and there will be many changes coming. The NDE CTSO Liaisons are allowed to attend national events again if workload and funding allow.

### **Management Update:**

#### Discussion:

Mike Oechsner shared the management update. Nevada HOSA has a very strong position with trending continued growth, solid finance, and participation. We continue to work towards a longer time-frame of reserves. We are at the point in the year that we've seen the bulk of our revenues, but have not yet expended the largest pieces of the State Leadership Conference.

Board Member recruitment was very successful this year.

The State Leadership Conference is ready to go! The partnership with TMCC has been phenomenal and their level of support has been near what we have with CSN.

Mike also shared that Casandra Carrasco is joining the team at TRI and will be serving Nevada HOSA as the Assistant State Officer Coach starting with the new officer team.

### **Financial Update:**

#### Discussion:

Mike Oechsner shared the financial update. As of February 28, 2017, the financial statements reflected the following:

Total Revenue: \$168,187

Total Expenses: \$86,193

Net Income: \$81,994

Checking Balance: \$86,764

Accounts Receivable: \$90,203

Accounts Payable: \$33,577

Randi Hunewill shared that she would like to see the Chair, the Past Chair, and the Vice Chair to work with Mike on expansion of the Leadership Services Agreement with TeamTRI. She specifically would like to see a higher level for coaching. She also asked if we could invite the Past Board Chair to the next board meeting.

### **Middle Level HOSA:**

#### Discussion:

Mike Oechsner shared that it would be very beneficial for HOSA to continue its efforts towards middle level expansion. This is a prime opportunity for Nevada HOSA. He also shared that he foresees the need for district/region conferences in the foreseeable future. When that happens, these could serve as a strong conference experience for middle level students.

Randi shared that Perkins funds can be used to support middle level.

CSN is partnering with AHEC to offer Camp Med for 8<sup>th</sup> grade students this year. She would like to include the HOSA officers in the program. This will be a great opportunity to partner and promote HOSA. It will be June 15-17. There will be 60 attendees.

Lola Shipp was added to the Middle Level Committee.

### **HOSA Award Sponsorship:**

#### Discussion:

Randi Hunewill recruited two sponsors, Frank Sakelarios and Mike Oechsner each recruited one. We have opportunities to recruit more sponsors in the future.

### **SLC 2019-20:**

Discussion:

Mike Oechsner shared that we have concern about CSN Spring Break in 2019-20 and it's alignment with the HOSA calendar.

Brandie shared that she may have a connection who can help us explore a different option. Randi shared that she now has connections at several newer educational institutions. Lola also has connections and may have some alternatives as well.

Mike will work with Brandie, Lola, and Randi to explore future opportunities.

**Election of Board of Trustees Officers:**

Decision:

Randi Hunewill nominated Hilary Kohntopp for Board Chair and it was seconded. Hilary was elected 11-0 to serve as Chair for the 2017-18 year. Hilary Kohntopp and Randi Hunewill abstained.

Mike Oechsner nominated Andrea Holman for Vice Chair and it was seconded. Andrea was elected 11-0 to serve as Vice Chair for the 2017-18 year. Hilary Kohntopp and Randi Hunewill abstained.

Hilary Kohntopp nominated Brenda Alapa for Secretary/Treasurer and it was seconded. Brenda was elected 11-0 to serve as Secretary/Treasurer. Hilary Kohntopp and Randi Hunewill abstained.

**Board Self Evaluation of meeting:**

Discussion:

The Board did a self evaluation of their meeting and unanimously felt that this was a productive, policy focused meeting.

**Adjournment:**

The meeting was adjourned at 4:47 p.m. The Board, Conference Staff, and State Officers had a working dinner together following.