

Nevada HOSA Board of Trustees Meeting Minutes November 20, 2016

Call to Order:

The meeting was called to order at 11:08 a.m. by Board of Trustees Chair Frank Sakelarios.

Roll Call:

Roll call indicated that the following members of the Board of Trustees were present:

Frank Sakelarios, Chair

Andrea Holman, Vice Chair

Hilary Kohntopp, Secretary/Treasurer

Randi Hunewill, Education Program Supervisor

Henry Liang, State President

Carl Montemayor, State Secretary

Dustin Hopfe

Mike Oechsner, Executive Director

Approval of Minutes of September 14, 2016

Andrea Holman moved and it was seconded to approve the minutes of the September 14, 2016 meeting as presented. The motion was adopted.

Professional Development:

The Executive Director of NAMI Nevada joined us to share about how Nevada HOSA can support NAMI over the next two years during our national service project partnership. NAMI's annual conference will be in May at the Nugget and would be a great place to partner. The Stigma Free Pledge is also an important thing to have our students do.

Randi suggested that we arrange a video conference for teachers to meet with Ginger so that they can hear what we heard today.

State Officer Update:

Henry Liang and Carl Montemayor shared the state officer update. Since our last meeting, they have attended the HOSA Washington Leadership Academy. They have also done a total of four chapter visits. They are working with Advanced Technologies Academy, Arbor View High School, East CTA, and Southeast CTA for visits. Current prospects for middle school chapters are Hyde Park and Tarkanian.

Randi Hunewill shared that it is incredibly important that we have chapter visits happening in Lyon County and other areas outside of Clark County. Fernley High School specifically. Washoe County is also a large area of opportunity. Moapa Valley is a need. Mesquite is a need.

They have held their first chapter leadership council call and have the next one scheduled.

Randi Hunewill suggested that we add chapter of the year points for participation in the chapter officer meetings.

Nevada Department of Education Update:

Randi Hunewill shared the Nevada Department of Education Update. Mike Raponi retired on October 27. Randi is currently serving as the Interim Assistant Director of Career & Technical Education. The Director position has been closed to applications, but interviews have not happened yet.

Randi is very concerned that CTSO funding was not in the budget that was submitted.

She anticipates that the level of involvement of the Education Program Professionals in the CTSOs is going to grow.

Randi suggested that Mike contact the budget office about CTSO budgets.

Management Update:

Mike Oechsner shared the management update. We are very early in the year and have few metrics to measure progress. Advisor Conference participation is up year over year, membership is pacing very strong, and the overall health of the organization is strong.

The SLC team is in place and details have been confirmed with all contractors.

We did add Medical Innovation later into the game this year.

There was conversation about a curriculum fee increase – and if we want to increase dues. Mike shared that his encouragement would be to earmark part of it for scholarships or student awards. The consensus of the board was to wait another year before we put this conversation to a higher level.

Financial Update:

The October 31, 2016 financial statements indicated the following:

Total Revenue: \$35

Total Expenses: \$38,330.60

Net Income (\$38,295.60)

Checking Account Balance: \$51,84.66

Accounts Payable: \$32,703.07

Accounts Receivable: \$3,959.34

Middle Level HOSA:

As a board, we need to revisit our efforts for middle level HOSA. Randi shared that she wants us to think outside the box and see what we can do to support them.

National HOSA currently has 14 competitive events dedicated to middle level.

Randi asked for clarification on whether or not we can have non-board members on the committee – we can have committees with non board members. Hilary shared that either she or Jeff would do it. Frank volunteered Shawna. Andrea suggested that Carl be on the committee. Randi offered to chair that committee.

HOSA Award Sponsorship:

Mike Oechsner shared the proposed award sponsorship process. We agreed to add a web listing and the note that we will provide a special prize for the first place winner.

As a board, we have set a goal for at least one sponsor from each board member.

Randi suggested that we have a challenge amongst board members. Whomever recruits the most award sponsors will receive a HOSA jacket.

Advisor Survey:

The results of the advisor survey were shared with the Board of Trustees. Overall, feedback shows that we are doing many positive things. We are going to open one competition to observers. We are not going to change competitive event eligibility.

Nominating Committee Process:

Mike Oechsner shared the proposed new structure to the nominating/screening committee process. We adjusted it to include three members – one from each region.

Hilary Kohntopp moved and it was seconded to adopt the policy as adjusted.

ILC Drop Policy:

As an organization, we have recognized that we have many drops happening due to ILC. Frank Sakelarios suggested that we adjust the policy to be a \$95 fee for Freshmen, Sophomores, and Juniors – and that student would not be eligible to qualify for ILC the following year. Seniors would be \$285. Randi shared that disallowing ILC the following year may be too strong of a punishment.

Andrea suggested \$190 for seniors instead of \$285.

Bylaw Amendment:

Andrea Holman moved and it was seconded to approve the Bylaw Amendment as presented. The motion was adopted 8-0.

Advisor Event Management Service at State Leadership Conference:

Mike Oechsner moved and it was seconded to adopt the following policy: All advisors attending SLC are expected to serve as an Event Manager. If an exception is needed, it must be approved by the chair of the board of trustees and will require that advisor to pay a registration fee. The motion was adopted.

CSN Spring Break in 2019-20:

Mike Oechsner shared that spring break at CSN will be the same as Clark County School District starting next year, and the dates in late April would be too late for our State Leadership Conference. Both Mike and Randi believe that planting the conference in Reno isn't the best idea, but we need to start exploring things. Randi and Mike will work together to move forward with that.

Board Self Evaluation of Meeting:

The board took a moment to self evaluate their effectiveness at this meeting. It was a great meeting!

Adjournment:

The meeting was adjourned at 2:20 p.m.