

## Nevada HOSA Board of Trustees Minutes September 14, 2016

Nevada HOSA Strategic Priorities:

- Member Services
- Industry & Educational Partnerships
- Operational Stability

### **Call to Order:**

The meeting was called to order by Board of Trustees Chair Frank Sakelarios at 3:07 p.m.

### **Roll Call:**

Roll call indicated that the following members of the Board of Trustees were present:

Frank Sakelarios, Board Chair  
Andrea Holman, Vice Chair  
Henry Liang, State President  
Carl Montemayor, State Secretary  
Randi Hunewill, Education Program Supervisor  
Brenda Alapa  
Dustin Hopfe  
Brandie Green

Roll Call indicated that the following guests were present:

Aden Ramirez, State Officer Coach

The following members of the Board of Trustees were absent

### **Approval of Minutes of March 12, 2016:**

#### Discussion:

Randi Hunewill shared that she had some minor changes to make. She will send those to Mike Oechsner to make changes.

#### Decision:

Andrea Holman moved and it was seconded to approve the minutes with grammatical corrections to be made. The motion was adopted.

### **2015-16 Financial Statements:**

#### Discussion:

Mike Oechsner shared the budget to actual and balance sheet. Total revenues for 2015-16 were \$224,178 and total expenses were \$198,897. The net income was \$25,281.

Randi asked for some transactional clarity on several SLC expenses as well as public relations expenses. Mike provided the details on those items.

The balance sheet indicated that as of June 30, we had \$58,278 in checking, \$15,368 in Accounts Receivable, \$3,959 in Accounts Payable, and \$7,553 in credit cards payable. Mike shared that we have just over \$60,000 in equity – to have a six-month operating reserve, we would need \$100,000. We are making great progress towards this.

Decision:

Randi Hunewill moved and it was seconded to approve the year-end financial statements. The motion was adopted.

**2016-17 Operating Budget:**

Discussion:

Mike Oechsner shared the proposed budget for 2016-17. For 2016-17, we will be moving to GL codes for accounting. The proposed budget details out each line items explaining background for each item.

Randi Hunewill asked about the compensation for our competitive events team. Mike Oechsner shared that the proposed budget includes a 5% increase for each member of that team.

Decision:

Brenda Alapa moved and it was seconded to approve the operating budget as presented. The motion was adopted.

**Proposed TeamTRI Operating Agreement:**

Discussion:

Mike Oechsner shared a review of the Nevada HOSA Operating Agreement. Most services reflect a 5% increase, expenses have some that were decreased and others that had small increases. Coaching is also explained in detail – it is a service that Nevada HOSA currently receives for free. Randi Hunewill and Andrea Holman both shared that they would like to see us increase the coaching package for our tenth anniversary.

Decision:

Andrea Holman moved and it was seconded to approve the TeamTRI Operating Agreement as presented. The motion was adopted. Mike Oechsner and Randi Hunewill abstained from voting.

**Sponsorship Efforts:**

Discussion:

Frank Sakelarios shared that we continue to want to see event sponsors. Mike Oechsner shared that the operating budget includes the plan for 12 award sponsors at \$150 each. If every board member were to find one sponsor, we would achieve this. Our goal is as individual board members that each person recruits one award sponsorship.

Brenda Alapa shared that that she thinks this is a reasonable goal. Andrea Holman asked when the deadline would be to secure sponsors – Mike Oechsner shared we would gladly welcome them even the day of awards session.

**Fall/Winter In-Person Meeting:**

Decision:

The next meeting will be on November 20 at 11 a.m. TMCC is our preferred location. Mike will request space. Agenda items will be due on November 1. Mike will also reach out to Las Vegas Board Members to get flights booked.

**Adjournment:**

The meeting was adjourned at 3:50 p.m.