

IMAGINE

NEVADA REGISTRATION

REGISTER AT
<http://nevadactso.org>

November 8 Elko
9 AM to 3 PM
Elko High School Auditorium

November 9 Reno
9 AM to 3 PM
Dolan Lexus Event Center

November 10 Las Vegas
8:30 AM to 1:15 PM
Santa Fe Station Hotel

REGISTRATION TIMELINE

October 18	Registration Deadline
October 18	Payment Deadline (Postmarked or credit card)
October 25	Late registration deadline <i>Subject to \$10 additional fee per person</i>

REGISTRATION SERVICES



SEND US AN EMAIL
register@nevadactso.org



GIVE US A CALL
888-677-4534
(8:00 AM- 5:00 PM)



SEND PAYMENTS TO
CTSO EVENTS
P.O Box 1440
Owasso, OK 74055
(Credit card payments accepted)

EVENT ESSENTIALS

CONFERENCE FEE | \$65 per attendee Reno/Las Vegas
\$40 per attendee Elko

Includes the leadership content, interactive event experience, and lunch!

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REFUND POLICY

There are no refunds. Your chapter is responsible to pay for the number registered. Once registration is submitted your balance becomes due and owing. If students drop out after your chapter submits registration, the chapter still needs to pay for that student or substitute another student.

REGISTRATION CHECKLIST-

✓	ITEM	DETAILS	DEADLINE
	Conference Registration	Opens September 28	Tues, Oct 18 th
	Statement of Assurance	Signed during online registration	Tues, Oct 18 th
	Payment	<u>Check Remittance:</u> CTSO Events PO Box 1440 Owasso, OK 74055	Postmarked by: Tues, Oct 18 th
		<u>Credit Card:</u> Completed at online registration	Tues, Oct 18 th
	Student Permission Form* *completed by all attending students	Keep in your possession	Tues, Oct 18 th
	Late Registration	<i>Subject to \$10 additional fee per person</i>	Tues, Oct 25
	Questions	register@nevadactso.org	

FORMS

To participate in this conference, chapters must complete two forms:

- **Statement of Assurance** | Form is signed digitally by the chapter advisor through online registration.

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- **Student Permission Form** | This 4-page form must be completed by each student participant and kept in the possession of the chapter advisor during the event. This form is available for download here: <http://nevadactso.org>

CONFERENCE POLICIES

The Participant Code of Conduct will be strictly enforced.

Only participants registered for the conference may enter the conference facilities. Students may not leave the conference facilities without the permission of their advisor.

Students may not attend the event unless there is a school approved chaperone in attendance with them. The adult advisor/chaperone must pick up registration onsite and ensure that their students are supervised and participating fully in the educational leadership activities.

Each conference participant/guest, by choosing to attend this conference, grants permission to Nevada DECA, Nevada FBLA, Nevada FCCLA, and Nevada HOSA, and its affiliates and their respective licensing agents to utilize the participant/guest's image, likeness, actions, and statements in any live or recorded audio, video, or photographic display or other transmission or reproduction, in whole or in part, of the conference and any surrounding activities.

All chapters must have a zero balance with their respective organizations or proof of purchase order by the onsite registration to attend.

ATTIRE

Attire for this event is business casual. Please refer to the Student Permission Form for details on expectations for a business casual dress code.



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STATEMENT OF ASSURANCE

Advisors attending Nevada CTSO Fall Leadership eXperience! Shall review this statement of assurance and will sign this agreement through the online registration portal. As the advisor responsible for the students attending this event, I confirm that:

- I have reviewed the permission/medical release form with my students, and I will have a completed copy of the permission/medical release form for each student attending in my possession for the duration of the above event, including travel to and from this event.
- I understand that Nevada CTSOs will not collect the individual student forms for this event and that they are to be kept in my possession.
- I understand that students attending the above event will have the opportunity to participate in activities outside of the conference facility, thus requiring walking or further public transportation. I have discussed this with the students and their parents/guardians and have also informed them of proper etiquette and safety precautions while traveling in/around metropolitan areas.
- I understand that proper completion of the permission/medical release form provides the best protection for my students' needs and my liability during a Nevada CTSO event.
- I have checked with my administrator and have secured authorization for my chapter to travel to this event and have reviewed all school/district policies regarding supervision of students on trips and will abide by them.
- The responsibility for the safety of the delegates from this chapter rests with people signing this Statement of Assurance.
- I will participate in all general sessions during the conference and fulfill my assigned responsibilities during the conference.
- I will patrol the halls (even during the day, if necessary), stay up until students and/or halls are quiet, enforce the conference Code of Conduct and Dress Code, and regularly check-in with my students.
- I will ensure that myself and chaperones assisting me will:
 - Follow the conference Code of Conduct and Dress Code
 - Act responsibly and interact appropriately with students

I have read the above and hereby offer assurance that I understand and agree to comply with the policies stated on the Permission Forms as indicated by my signature appearing on the Nevada CTSO Fall Leadership eXperience! online registration.

