

Nevada HOSA Board of Trustees Board Meeting  
June 26, 2024, 3:00 PM PST  
Minutes  
Hilton Americas Hotel, Houston TX at HOSA ILC  
Approved

**Call to Order:**

The meeting was called to order at 3:10 PM PST by Board Chair Randi Hunewill. Jane Shovlin was elected Secretary Pro Tem with no objection.

**Roll Call:**

Roll Call indicated the following Board of Trustees members were present:

Randi Hunewill, Board Chair  
Jennifer Fisk, NDE CTSO Liaison  
Melina Nguyen, State President  
Zachary Pearl, State Secretary  
Daphne Dale, Executive Director  
Braiden Green  
Ovidia McGuinness  
Lee Roberts  
Todd Hamburg  
Rae Dungao  
Matt McKay  
Frank Messina

**Guests:**

Jane Shovlin, Advisor Mentor  
Heather Watterlond, NV HOSA Director  
Luetta Mann – CE Director  
Helen Sturtevant – CE Assistant

A quorum was present.

**Board Chair Report** - Randi Hunewill

- Welcome everyone.
- Announced that Frank Sakelarios submitted his letter of resignation from the board.
- There was no objection to using a flexible agenda.

**Minutes Approval**

The minutes of the meetings on 8/10/23, 10/11/23, and 1/11/24 were approved as amended.

Lee Roberts requested that the Secretary and Treasurer positions be separated. The Bylaws will be reviewed, and an amendment will be submitted. Ryan Underwood will train the new secretary.

**Board Chair Report** - Randi Hunewill

The Guatemala Project was updated. There is no longer a partnership with REVIVE. There is some discussion to involve the USPHS. Randi had emailed the Surgeon General regarding the project and how it could be used for public education. How public health and global health could be a topic for a monthly workshop. On behalf of the board, Randi thanked the state officers and Melina for the great job they did for the project this year.

New possible partnership with Medical Academy – handouts were distributed and attached. Henry Schein has a distribution facility in Sparks and would be a great partner for CE.

Jenn Fisk asked about the Global Squads and if this would be something to be approved for the new state officers. More information is needed.

**Executive Director Report** – Daphne Dale

- Daphne Dale reviewed the Dashboard - attached.
- Thanked Roseman University for the \$10,000 sponsorship.
- Had \$5,000.00 more in sponsorships and \$1,500.00 in Exhibitor fees.
- State Serve Medical donated 2 hospital beds for CE.
- 2025-2026 SLC site
  - Daphne reviewed the options in Las Vegas. 15 RFPs were sent out. Due to March Madness and other events, they were not willing to give us any dates for March. Helms Briscoe is being brought in to help negotiate the RFP.
  - Offering Regional conferences was suggested.
  - Look at combining with other CTSO's for 2026
  - Introduced Victoria DeFilippi as the new State officer Coach.

**Committees**

- **Recognition Committee – Jenn Fisk reported.**
  - Push information out to the chapters for participation.
  - Review the Chapter Award criteria.
  - Lifesaver Award – review criteria – there are 5 nominations this year.
- **SLC Committee – Braiden Green reported.**
  - Things look good for the SLC.

**State Officers Report:**

- Melina and Zachary reported they had done 14 chapter visits and set up 7 sister chapters.
- The team was very professional and busy.

**Recess** – Without objection, the meeting was recessed at 4:29PM for 5 minutes.

**Reconvened** at 4:34 PM

**New Business**

- Frank Sakelarios resignation was accepted (letter attached)
- Nominations for Board Officers
  - Jenn Fisk nominated Lee Roberts as Secretary/Treasurer
  - Randi Hunewill nominated Braiden Green as Chair
  - Randi Hunewill nominated as Immediate Past Chair.
- Elections
  - Lee Roberts was elected as Secretary/Treasurer – Unanimously
  - Braiden Green was elected as Chair – Unanimously
  - Randi Hunewill assumed the position of Immediate Past Chair.
- Daphne Dale brought up Board attendance at the HOSA ILC in Houston in June. Braiden Green requested to attend and there was no objection.

**Celebrations**

Randi thanked **ASIS** for training and Luetta and Helen for their efforts in CE.

Next Board meeting will be in June 2024

Meeting was adjourned at 5:15PM PST



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Jane Shovlin, Secretary Pro Tem

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June 26, 2024  
Approved